



Visitor Visa

If you are going to Germany to visit your family or friends for a duration not longer than **90 days** and you stay at their house, you need to apply for a visitor visa.

The processing of an application for a visitor visa takes approximately **two weeks**. The visa application can be submitted at the **earliest 3 months prior** to the planned trip.

You have to submit your application **in person**. All documents need to be presented in **original as well as a clear photocopy of all documents**. **Any documents which are not in German/English have to be translated.**

Before submitting your application, please prepare **all** of the following documentation **in the given order**. **Please add the completed list to your application!**

Incomplete documentation may result in the rejection of your application.

<input checked="" type="checkbox"/>	
<input type="checkbox"/>	Valid passport (issued within the last 10 years and valid for at least 3 months after leaving the Schengen area with at least two empty pages)
<input type="checkbox"/>	Valid resident card, valid for at least 1 months after leaving the Schengen area
<input type="checkbox"/>	Application form fully completed, duly signed
<input type="checkbox"/>	Passport size picture, not older than three months with a bright background and frontal view of the face (please do not attach the picture to the application form). <i>Digitally-altered passport pictures will not be accepted</i>
<input type="checkbox"/>	Copy of your passport's data page
<input type="checkbox"/>	Copy of your resident card (both sides)
<input type="checkbox"/>	Invitation letter from your host not older than 4 weeks and signed, stating the dates of your trip, and a passport copy of the host.
<input type="checkbox"/>	If sponsored by host in Germany or if your own funds are not sufficient: Original and copy of Formal Obligation ("Verpflichtungserklärung") from your host
<input type="checkbox"/>	Flight reservation to Germany and back to Romania or final destination, rail tickets, bus tickets, or others
<input type="checkbox"/>	Proof of travel health insurance (with headquarters in the EU), valid for the entire stay in the Schengen area with a minimum coverage of 30.000,00 EUR including the following details: name of insured person, length of coverage, insurance sum and repatriation coverage. Please note that health insurance coverage by credit card is not valid unless you present a letter from the credit card company with details of coverage of your trip.
<input type="checkbox"/>	Proof of employment
<input type="checkbox"/>	If employed – Employees: certificate of employment with information of salary and permission to leave and work contract – translated to German/English
<input type="checkbox"/>	If self-employed -business registration(certificat constatator)
<input type="checkbox"/>	Students - letter from university or school in Romania
<input type="checkbox"/>	Proof of sufficient funds to cover the costs of your proposed trip: your bank statements for the last three month
<input type="checkbox"/>	For Minors, additional papers:
<input type="checkbox"/>	birth certificate with parental information, original and official translation into

German or English, plus one copy each
<input type="checkbox"/> consent letter signed by both parents (signature must be certified by a notary public if parent is not present at the interview)
<input type="checkbox"/> application form signed by both parents
<input type="checkbox"/> passport copies of both parents
<input type="checkbox"/> Visa fee 80 Euro – payable in Lei or card(Visa + Master)

Please note that the German Consulate reserves the right to ask for additional documents at any time during processing. Submission of the above mentioned documents does **not** guarantee that a visa is granted.