



Tourist Visa

If you are going to Germany for tourist reasons for a duration not longer than **90 days** and you are booked in a hotel, you need to apply for a tourist visa.

The processing of an application for a tourist visa takes approximately **two weeks**. The visa application can be submitted at the **earliest 3 months prior** to the planned trip.

You have to submit your application **in person**. **All documents need to be presented in original as well as a clear photocopy of all documents. Any documents which are not in German/English have to be translated.**

Before submitting your application, please prepare **all** of the following documentation **in the given order**. **Please add the completed list to your application!**

Incomplete documentation may result in the rejection of your application!

<input checked="" type="checkbox"/>
<input type="checkbox"/> Valid passport (issued within the last 10 years and valid for at least 3 months after leaving the Schengen area with at least two empty pages)
<input type="checkbox"/> Valid resident card, valid for at least 1 months after leaving the Schengen area
<input type="checkbox"/> Application form fully completed, duly signed: https://videx.diplo.de/videx/desktop/index.html#start
<input type="checkbox"/> Passport size picture, not older than three months with a bright background and frontal view of the face (please do not attach the picture to the application form). Digitally-altered passport pictures will not be accepted
<input type="checkbox"/> Copy of your passport's data page
<input type="checkbox"/> Copy of your resident card (both sides)
<input type="checkbox"/> Confirmed hotel reservation, with your name on it, for each day of your stay in the Schengen area, including name and full address of the hotel
<input type="checkbox"/> Flight reservation to Germany and back to Romania or final destination, rail tickets, bus tickets, or others
<input type="checkbox"/> Proof of travel health insurance (with headquarters in the EU), valid for the entire stay in the Schengen area with a minimum coverage of 30.000,00 EUR including the following details: name of insured person, length of coverage, insurance sum and repatriation coverage. Please note that health insurance coverage by credit card is not valid unless you present a letter from the credit card company with details of coverage of your trip.
<input type="checkbox"/> Proof of employment
<input type="checkbox"/> If employed: Work contract in Original and Kopie– translated to German/English
<input type="checkbox"/> Original letter from your employer (not older than 4 weeks) stating your position within the company, the length of employment and permission to leave - in German/English translation
<input type="checkbox"/> If self-employed: Business registration (Certificat constatator) - no older than 6 months) - translated to German/English
<input type="checkbox"/> Students – Original letter from university or school in Romania (English or German)

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| <input type="checkbox"/> Proof of sufficient funds to cover the costs of your proposed trip: your bank statements for the last three month |
| <input type="checkbox"/> For Minors additional papers: |
| <input type="checkbox"/> birth certificate with parental information, original and official translation into German or English, plus one copy each |
| <input type="checkbox"/> consent letter signed by both parents (signature must be certified by a notary public if parent is not present at the interview) |
| <input type="checkbox"/> application form signed by both parents |
| <input type="checkbox"/> passport copies of both parents |
| <input type="checkbox"/> Visa fee: 80 Euros – payable cash in Lei or Euro with card (Visa/ Mastercard) |

Please note that the German Consulate reserves the right to ask for additional documents at any time during processing. *Submission of the above mentioned documents does **not guarantee that a visa is granted.***